



Dear Parents-

We are pleased to announce that your child has the opportunity to take a fun and educational trip to Philadelphia, PA and Washington, D.C. with his or her classmates, November 5-10, 2019. This is an exciting once-in-a-lifetime opportunity for your child to discover American history firsthand. They will interactively be able to fully grasp what we are learning in the classroom.

We will be leading our tour with other chaperones, as needed. We will be working with NationsClassroom, a professional student travel organization, to plan every aspect of our tour. Specializing in educational tours, they have been working with us throughout the planning stages and will continue to help us with every detail of our tour. NationsClassroom staff members will be present throughout our tour in order to ensure everything goes smoothly. They will also be providing night security on each floor of our hotel, in addition to the hotel staff at night. There is a great deal of helpful information about educational tours on the NationsClassroom website. Please visit www.nationsclassroomtours.com to learn more about what to expect.

Our educational tour promises to be an inspiring experience the students will remember for the rest of their lives. If you have any questions, please feel free to contact us at school.

Best Regards,
Alyssa Bruck and Sarah Kiefer
Washington, D.C. Tour Leaders

DETAILS:	Tour ID#: 34931903 Destination: Philadelphia, PA and Washington, D.C. Departing: November 5, 2019 (Evening) Returning: November 10, 2019 (Morning)										
REGISTER:	Registration Due: March 31, 2019 Deposit Amount: \$99.00 (non-refundable) Register: Recommended-Online at www.nationsclassroomtours.com (Tour ID# 34931903 to register) Or By Phone-Call NationsClassroom (877) 270-1776 Or By Mail-Complete the registration form and first payment voucher to: 2211 Dickens Road, Suite 204, Richmond, VA 23230										
CONTACT:	Website: www.nationsclassroomtours.com Phone: (877) 270-1776 Email: inspire@nationsclassroom.com										
HIGHLIGHTS:	During this adventure, we will explore major historical landmarks, such as Independence Hall, Capitol Hill and Mount Vernon. We'll also reflect on achievements of great Americans at the Jefferson, Lincoln, and FDR Memorials, and honor our nation's heroes at the Vietnam Veterans Memorial, World War II Memorial, and Arlington National Cemetery. We will also visit the Franklin Institute, Smithsonian Museums, the US Holocaust Museum, National Archives and have a photo stop at the White House!										
INCLUSIONS:	<table border="0"> <tr> <td>*Round trip ground transportation</td> <td>*All meals while on tour in Washington, D.C. and PA</td> </tr> <tr> <td>*All admissions fees</td> <td>*Licensed guide(s)</td> </tr> <tr> <td>*Evening activities</td> <td>*Quality hotel accommodations</td> </tr> <tr> <td>*Accident/Illness insurance</td> <td>*Night security in hotel</td> </tr> <tr> <td>*24-Hour Emergency Support</td> <td>*On-site Coordinator</td> </tr> </table>	*Round trip ground transportation	*All meals while on tour in Washington, D.C. and PA	*All admissions fees	*Licensed guide(s)	*Evening activities	*Quality hotel accommodations	*Accident/Illness insurance	*Night security in hotel	*24-Hour Emergency Support	*On-site Coordinator
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INFORMATION:	<p>Prices are based on 40-full paying participants and include a non-refundable deposit of \$99.00. Deposit is applied to tour cost.</p> <p>Students: \$925.00 (Quad occupancy) Adults: \$925.00 (Double occupancy)</p> <p>Payments: Pay-in-full by March 31, 2019 or divide your balance into regular payments thru the EZpay plan. The EZpay plan will start April 15, 2019 and end September 15, 2019. For those who choose to not enroll in the EZPay plan you will be required to make a deposit by March 31st, a 50% payment by July 15, 2019 and final payment due by September 15, 2019.</p> <p>Full Refund Program: An additional \$89.00 covers cancellation. (See Terms and Conditions)</p>										

2211 Dickens Road, Suite 204, Richmond, Virginia 23230 Phone: (877) 270-1776



Terms and Conditions

The Trip Price Includes: Round trip transportation, hotel accommodations, motor coach or vans, three meals per day while on tour, sightseeing, trip leader, admissions, taxes and gratuities, accident-related medical and dental insurance, customer service and accounting. We are an all-inclusive tour agency and do not offer ground packages.

Not included: Any fuel, security or baggage surcharges imposed by the airlines or bus companies, installment fees for accounting, Full Refund Program*, processing fees or merchandise.

Registrations: You are encouraged to register online at www.nationsclassroomtours.com. Please register early, as all registrations are processed on a first come, first served basis. The registration fee of \$99.00 is non-refundable and is due no later than March 31, 2019. All late registrations will be accepted based on the availability of space on the bus and/or the airlines. Any increase in airfare will be passed on to late registrants.

Group combinations: Price is based on 40 paying participants per bus for the trip unless otherwise stated. Should your group have fewer than 40 payees per bus, an increase in cost may be incurred. The company may combine small groups to help lessen the cost. Flexibility is required as dates, format and itinerary may need to be changed and is at the sole discretion of NationsClassroom to make these changes.

Hotel accommodations: Students will be placed four to a room with students of the same gender, and in some cases five to a room with a roll-away. Adults will be placed in rooms also according to gender, except in the case of married adults. Single room charges are additional.

Flights: We reserve flights on major carriers. We cannot guarantee non-stop flights, and in some cases, the group will have to be on split flights. We cannot guarantee a specific airport or airline. While we attempt to get groups out of their preferred airport, it can never be guaranteed so you must be prepared to depart from airports that may be a significant distance from your home. Seating assignments will be made by the airlines, and upgrades, stopovers, changes and use of frequent flyer mileage are not possible. NationsClassroom is not responsible for schedule changes, mechanical or weather delays that may occur. Please allow two days of flexibility on each side of your student's travel dates for contingencies. Any baggage fees charged by the airline are the responsibility of the individual traveler at time of check in.

Sponsorship: Unless otherwise noted, this tour is not sponsored by any school, school district or public entity, and is organized by a private company, NationsClassroom. NationsClassroom and the trip leader reserve the right to refuse or cancel a registration at their discretion.

Behavior: While traveling, all participants will be expected to abide by local laws, including those concerning drugs or alcohol. They will also be responsible for any personal calls or incidental personal expenses, or any damage done to the buses or hotels while on tour. All participants will be required to sign a behavior contract prior to traveling. Breaking these laws and rules may be grounds for being sent home early from the trip at the student's expense.

Payments: The payment schedule is as follows: Register by March 31, 2019 with your initial deposit of \$99.00, and choose from one lump sum payment or the NationsClassroom program. There will be six more equal installments billed to the payment source which you used to register. These installments will take place on the 15th of each month beginning on April 15, 2019 and ending September 15, 2019. Should you choose to opt out of the EZPAY program, 50% of the total purchase price is due by July 15, 2019 and the balance must be paid by September 15, 2019. To opt out of the Ezpay program you must e-mail or call NationsClassroom. You will be sent a detailed statement upon registration and at the conclusion of each transaction. NationsClassroom accepts VISA, MASTERCARD, DISCOVER and Personal Checks. All checks should be written out to NationsClassroom. There will be a fee of \$35.00 if your check is returned. If your account is unpaid at the final deadline you will be assessed a \$49.00 late fee.

Cancellation policy: The cancellation policy is as follows. The company incurs booking costs as soon as a registration comes in. All cancellations must be made in writing. Please include the date, student name and school number. Cancellations are determined solely by the date they arrive in the NationsClassroom office regardless of the reason. The policy applies to each individual registration as follows: 70 days or more prior to departure: NationsClassroom will retain 25% of the trip cost. 69-36 days prior to departure: NationsClassroom will retain 50% of the trip cost. 35 days or less: We regret that no refund will be issued.

Cancellation due to rescheduling: In the event the departure date needs to be rescheduled for any reason, the standard cancellation charges remain effective. Trip funds are not transferable to other participants.

Fundraising: Fundraising money will not be returned to individual families, nor will merchandise costs, late fees and returned check charges.

Additional Provisions: NationsClassroom cannot be held responsible for events beyond its control, such as acts of God, war, terrorist activities, and incidents of politically motivated violence, illness or quarantine, strikes or government restrictions. We reserve the right to cancel any tour for any reason, in which case you will receive a refund. All photographic images and video taken by NationsClassroom while on tour are property of NationsClassroom and may be used by NationsClassroom without compensation or notification of individuals therein. NationsClassroom cannot be held responsible for loss of personal property including money, and is not responsible for locating lost property. The suppliers providing travel services and accommodations are independent contractors and not agents. NationsClassroom cannot be held responsible for personal injury, property damage, or loss of earnings from any event whatsoever caused by hotels, railways, airlines and all sub-contracted services. The participants shall indemnify, defend and hold harmless NationsClassroom and its officers, directors, partners, agents, members and employees from and against any and all demands, claims, damages to persons or property, losses and liabilities, including reasonable attorney's fees, except to the extent and percentage attributable to NationsClassroom negligence or wrongful action. All parties agree that in the event of legal action concerning this agreement, all litigation shall be brought only in Henrico County Virginia and that such litigation shall be decided pursuant to the laws of Virginia. You agree to all of the terms and conditions by your registration for the trip. NationsClassroom may amend the terms from time to time without notice to you, other than posting the amended terms to the www.nationsclassroomtours.com website.

Phone: 877.270.1776 Fax: 804.303.9797 E-mail: inspire@nationsclassroom.com website: www.nationsclassroomtours.com

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3 WAYS TO REGISTER:

1) Recommended-Online at www.nationsclassroomtours.com and use Tour ID# 34931903 to register.

Visit www.nationsclassroomtours.com and in the upper right handside of the website click on "register now". Then enter Tour ID#34931903. Choose to pay in full or the NationsClassroom Ezpay Program. The NationsClassroom Ezpay program will begin on April 15, 2019 and end on September 15, 2019. Ezpay Payment Schedule is as follows:

Ezpay Schedule without the Full Refund Program (FRP) \$925.00	Ezpay Schedule with the Full Refund Program (FRP) \$1,014.00
Register by March 31, 2019 with \$99.00 Deposit	Register by March 31, 2019 with \$99.00 Deposit
April 15, 2019 -\$137.66	April 15, 2019 -\$152.50
May 15, 2019 -\$137.66	May 15, 2019 -\$152.50
June 15, 2019 -\$137.66	June 15, 2019 -\$152.50
July 15, 2019 -\$137.66	July 15, 2019 -\$152.50
August 15, 2019 -\$137.66	August 15, 2019 -\$152.50
September 15, 2019 -\$137.70	September 15, 2019 -\$152.50

2) By Phone-Call NationsClassroom (877) 270-1776. Use Tour ID# 34931903 to register.

NationsClassroom can take registrations 24 hours a day 7 days a week.

3) By Mail-Complete form below and 1st payment voucher

Mail completed form and voucher to 2211 Dickens Road, Suite 204, Richmond, VA 23230. Please allow 2-3 weeks for mail to arrive in our office.

Full Legal Name: _____	Date of Birth ____/____/____	Gender: _____	Adult or Student: _____
Additional Registration: _____	Date of Birth ____/____/____	Gender: _____	Adult or Student: _____
Mailing Address: _____	City: _____	State: _____	Zip Code: _____
Parent Name: _____	E-mail: _____		
Dietary Restrictions/Allergies: _____	Phone Number: _____	Secondary Phone Number: _____	
Physical Limitations: _____	Emergency Contact Name and Phone Number: _____		
Parent's Signature: _____			
(Responsible Party: by signing here you agree to the General Terms and Conditions listed in this form)			
34931903			

NationsClassroom FULL Refund Program Benefits: for your convenience and protection you have been automatically enrolled in the NationsClassroom Full Refund Program. The program provides you with a full refund (less the program fee) in the event you, the tour director, school or school administration need to cancel any time prior to departure. Reasons for cancellation include emergency illness, injury, death in the family, employer termination, job loss or relocation. The program also provides transportation home in the event of a personal emergency. The program provides a refund of the full tour price less the program fee. This program is only available at the time of registration and will be added to your installments and will be shown in your final statement. NationsClassroom must receive your cancellation request writing before the trip departure. You may choose to be enrolled in this program by checking the designated box *This is an optional program and is not part of the initial \$99.00 deposit.*

Yes, I do want to purchase the Full Refund Program. Please add \$89.00 to my tour price of \$925.00

The FRP fee is \$89.00 and is based on your tour price.

Exclusions-The NationsClassroom FULL Refund Program does not make refunds in the event the trip is cancelled as a result of the following: an act of God, war (declared or undeclared), terrorism or civil unrest.

*Fees for merchandise, returned checks, late payments and late registrations are not refundable.